

**CITY OF JAY, OKLAHOMA
BUILDING PERMIT APPLICATION**

Date: _____ Permit Number: _____
Applicant: _____
Address: _____
Phone: _____
Owner's name and address if other than applicant: _____

Does record owner consent to the filing of this application ? Yes _____ No _____
Are city utilities available (sewer / water / gas) ? _____

If a septic tank is to be used, a certification from DEQ will be required.

On any construction, a complete of plans and specifications must be submitted with the application.

The contractor or owner will designate who will secure the following permits:

ELECTRICAL _____
PLUMBING _____
HEAT & AIR _____

Do you know where the utilities are located ? _____

Legal description of property: _____

Street Address of Property: _____

Present Use of Property: _____

Type of Improvement: _____

Proposed Use: _____

Zoning District: _____

Lot Size: _____

Building is to be _____ ft. wide by _____ ft. long by _____ ft. in height

Basement Walls _____ or Foundation _____ ?

Estimated Cost: _____

Area or Volume: _____

Electricity supplier (PSO of REC) _____

You are required to submit a drawing showing measurements of the lot and the proposed building and showing proposed location of building upon the lot, together with measurements showing distance between building and front, side, and rear boundaries of the lot.

**I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT THE SUBMITTED
INFORMATION IS TRUE AND CORRECT:**

Owner's Signature

Applicant's Signature

**APPROVED BY BUILDING
INSPECTOR**

Please return completed Application to the Office of the City Clerk, City Hall, P.O. Box 348,
Jay, Oklahoma, 74346